

May 24, 2018



Unitarian Universalist Fellowship of Bay County
Annual Meeting Minutes

Present members:
 Ken Sizemore, President
 Janet Cross, Vice President
 Helen Johnson, Secretary
 Sandra Dielenschneider, At Large Member
 Absent: Lynne Siegfried, Treasurer and
 Heather Ogilvie, At Large Member (Lynne
 arrived later in the meeting)

Agenda Item	Presented By	Comment/Action
Call to order 6:30 p.m.	Ken Sizemore	Newly elected 2018-19 Board members were introduced: Chris Dixon, treasurer, Steve Dixon, at large member, and Pat Moran, at large member. Janet Cross, current vice president will remain vice president, Heather Ogilvie, current at large member will become secretary.
Check In	Ken Sizemore	
Approval of April Minutes	Helen Johnson	Janet motioned to accept the April 2018 minutes and Heather seconded the motion. All in favor, motion passed.
Approval of April Treasurer's Report	Ken Sizemore	Sandra motioned to accept the April 2018 Treasurer's Reports, Janet seconded the motion.
Fundraising Line	Ken Sizemore	The incoming board treasurer was informed that \$3000 of the \$6000 revenue line was raised in the 2017-2018 budget year and earmarked for the 2018-2019 budget year. The income was not reflected in the 2018-2017 budget, the fundraising event that generated the funds was unplanned. The current board felt these funds would better serve the UUFBC in the next fiscal year.
DRE Recommendation	Ken Sizemore	A recommendation to give the DRE, Gienah Harris, a one-time bonus of \$500 was proposed. Janet motioned that the DRE receive a one-time bonus of \$500, Sandra seconded the motion. The motion was discussed. Three members were in favor, one abstained (due to relationship with DRE), motion passed.
Supervisory responsibilities for DRE during 2018-2019 Board	Ken Sizemore	As no president was elected for the 2018-2019 fiscal year the board discussed who would have supervisory responsibility for the DRE position and who would perform the evaluation. The current job description has the position of DRE directly supervised and evaluated by the president. The current board encouraged the incoming board to take this matter up in the July meeting and to revised the job description for the line of report.

Remaining funds from play area fundraising	Ken Sizemore	The board was reminded that there were some funds left unused from the fundraising efforts for the children's play area. It was suggested that DRE Gienah Harris put a committee together to determine what items should be purchased.
Conflict resolution chair	Ken Sizemore	The current chair, Bob Nixon, is stepping down. The board reviewed over the Right Relations Policy that included the requirements for this position. Ken asked for recommendations to fill the chair. Bob Gilmore, Cathy Rifenburg, Ardella Moran and Serena Dee Latiolais were proposed.
Old Business	Janet Cross	Janet contacted the current waste management company the UUFBC uses. We are restricted to a 5-year contract that allows the company to increase fees as they desire. Janet researched another company and was able to find one who would meet our current needs and uses an annual contract. If we canceled the current contract and pay the penalty fee, we would be able to save \$7,351 over the remaining three years of the current contract. Helen motioned that Janet cancel the current waste management contract, paying the penalty fee and initiate a contract with Nate's Waste Management for one year. Lynn seconded the motion. No further discussion. All in favor.
Open discussion with the new board	Ken Sizemore	The two boards talked informally about the future of the UUFBC and co-management of board responsibilities.
Gift for past RE coordinator	Ken Sizemore	Tiffany Sapp, current member, will be attending this year's General Assembly (June 20-24). She has volunteered to represent the UUFBC. Helen motioned that Tiffany be designated the UUFBC delegate to the June 2018 GA, Sandra seconded the motion, motion passed unanimously
Adjourned		Helen motioned to adjourn, Sandra seconded, all in favor.
Remaining Meetings		Thursday, June 14 , 2018
		Respectfully submitted by Helen Johnson