

UU FELLOWSHIP OF BAY COUNTY---BOARD OF DIRECTORS MEETING
August 24, 2017

AGENDA ITEM

Discussion Leaders

Call to order---Check-in

Secretary's Report

Helen

RE Briefing

Gienah Harris

Auction Fund Raiser
Oct. 21

Cathy Rifenburg,
Valerie Draeger-Whittington

Treasurer's Report

Lynne

Roof Update--recommendation

Ken

Social Justice—Day of Dignity
For the Homeless, Bay Co.
Fairgrounds...9-9-17

Ken

Other Items?

Adjourn!!!



Unitarian Universalist Fellowship of Bay County

Annual Meeting Minutes

August 24, 2017

Present members:
 Ken Sizemore, President
 Lynn Siegfried, Treasurer
 Helen Johnson, Secretary
 Nancy Schlagheck, At Large Member
 Absent:
 Sandi Dielenschneider, At Large Member
 Guests: Gienah Harris, Cathy Rifenberg and Valerie Draeger-Whittington (ECPC)

Agenda Item	Presented By	Comment/Action
Call to order 6:30 p.m.	Ken Sizemore	Member check-in
Secretary's Report	Helen Johnson	<ul style="list-style-type: none"> A motion to approve the minutes from July 20th by Nancy and seconded by Lynne Siegfried. There was no further discussion. All voting members present in favor, motion passed.
Religious Exploration	Gienah Harris	<ul style="list-style-type: none"> Summer Camp was poorly attended and will be suspended until a functioning RE Committee is established. Ken agreed that development of a committee is a priority. Adult RE will have programs beginning September including an intergenerational yoga class before service, starting at 9 a.m. The dates, times and topics will be posted on the calendar, Facebook and website pages. The class will be held in the sanctuary and she will be using YouTube videos for instruction. Kids RE format is changing, Gienah will be implementing a "radical inclusivity" program that will speak to our 7 Principles. She and Canova will be co-teaching the students once a month about other religious holiday/holy day celebrations to help with inclusivity. The Spirit Play baskets will supplement this new program. She is notifying the congregation of these opportunities through the RE Facebook page and eNews.
UU Fundraising Auction and ECPC Auction	Cathy Rifenberg Valerie Draeger-Whittington	<ul style="list-style-type: none"> Valerie spoke in length about the process she and ECPC went through to publicize their auction fundraiser. They used an online program to create flyers, utilized their Facebook page and paid for a boost advertisement tailored to a demographic they developed for about \$34. They also

		<p>purchased and strongly recommend a “square reader” device that is attached to a cell phone or other computer device that allows for a credit card swipe. This is a paid service, although as part of the startup they were given the first \$1,000 of purchases at no charge.</p> <ul style="list-style-type: none"> • Cathy agrees that we really need a square reader device. She is concerned that we are not reaching a large enough population to make the auction successful. Nancy said she would meet with Helen to develop a branded message for a flyer, Facebook and the web. Nancy and Helen asked for a list of items already donated to use as “teasers” in Facebook and web posts. Cathy said that there is no formal committee for the fundraiser and places a burden on her to get things done.
Treasurer’s Report	Lynn Siegfried Ken Sizemore	<ul style="list-style-type: none"> • The Treasurer’s Report for August was reviewed Helen asked for clarification of the “Wish List” balance. Ken will ask Chris Dixon about that. • Helen motioned that the report be accepted, Janet seconded. All in favor.
Roofing Project	Ken Sizemore	<ul style="list-style-type: none"> • Ken read three roofing quotes. Tadlock Roofing came in at \$14-15,000 depending on shingle type. Sitte Roofing came in at \$14,800. Coastal Metal Roofing came in at \$14,000 (if we don’t remove the current shingles). Janet motioned that we pursue the Coastal Metal quote pending approval from Jerry Rifenburg*. Jerry’s experience as a roofer is being sought as a consultant in the process. Nancy seconded the motion, all in favor. • The board discussed how to pay for this. After careful examination of our current budget, the balance in the checkbook and monies in our capital fund, the board feels it is necessary to move swiftly and replace the roof this summer. Helen motioned to purchase a new roof, pending Jerry’s approval as soon as possible, Janet seconded the motion, all in favor. <p>*Jerry recommended Coastal Metal Roofing and recommends that we pay the additional money to have the shingles removed and inspected.</p>
Day of Dignity	Ken Sizemore	The Bay County Islamic Society will be holding this event September 9 th . UU Social Justice will have a table there. Please stop by and support this event.
Adjoined		Lynn moved to adjourn, Janet seconded, all in favor at 8:20 p.m.
Next Meeting		September 21, 2017 at 6:30 p.m.
		Respectfully submitted by Helen Johnson

**Unitarian Universalist Fellowship of Bay County
Treasurer Report**

8/24/2017

Aug 2017 Fiscal Year 2017-2018

	Budgeted Amt	Current Total	Difference
INCOME			
Pledges	\$48,676.00	\$15,691.82	(\$32,984.18)
Plate	\$7,500.00	\$998.14	(\$6,501.86)
Fundraising	\$3,000.00	\$0.00	(\$3,000.00)
Rentals	\$750.00	\$100.00	(\$650.00)
Miscellaneous	\$500.00	\$59.49	(\$440.51)
			\$0.00

TOTAL INCOME	\$60,426.00	\$16,849.45	(\$43,576.55)
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EXPENSES

HUMAN RESOURCES			
Speakers	\$8,100.00	(\$150.00)	7,950.00
Music	\$4,500.00	(\$675.00)	3,825.00
Director of R.E.	\$15,600.00	(\$2,000.90)	13,599.10
HR Accounting	\$600.00	\$0.00	600.00
Training/Seminars	\$800.00	\$0.00	800.00
Travel/Accomodations	\$800.00	\$0.00	800.00
Pastoral Care	\$1,600.00	\$0.00	1,600.00
Community Fellowship	\$1,200.00	\$0.00	1,200.00
Child Care	\$1,000.00	\$0.00	1,000.00
Minister Fund	\$0.00	\$0.00	0.00
Minister Search Committee	\$0.00	\$0.00	0.00
TOTAL	\$34,200.00	(\$2,825.90)	31,374.10

OPERATIONS			
Publicity	\$1,200.00	\$0.00	1,200.00
Website Hosting	\$400.00	(\$75.00)	325.00
Internet/Phone	\$816.00	(\$125.59)	690.41
R.E. Funds	\$1,000.00	(\$284.35)	715.65
Insurance	\$4,600.00	(\$1,909.00)	2,691.00
Electricity	\$3,000.00	(\$422.96)	2,577.04
Grounds	\$900.00	(\$175.82)	724.18
Facilities	\$1,400.00	\$0.00	1,400.00
Supplies/Materials	\$1,000.00	(\$110.98)	889.02
Housekeeping Supplies/Services	\$1,600.00	(\$50.00)	1,550.00
Sanitation	\$3,000.00	(\$593.96)	2,406.04
UUA Dues	\$4,000.00	\$0.00	4,000.00
Reserve Fund/Capital Fund	\$0.00	\$0.00	0.00
Miscellaneous Expenses	\$1,010.00	(\$176.27)	833.73
Roof		\$0.00	
TOTAL	\$23,926.00	(\$3,923.93)	20,002.07

COMMITTEES			
Social Justice	\$1,400.00	(\$154.89)	1,245.11
Leadership Development	\$500.00	\$0.00	500.00
Faith Development	\$200.00	\$0.00	200.00
Congregational Life	\$200.00	\$0.00	200.00
	\$0.00	\$0.00	0.00
TOTAL	\$2,300.00	(\$154.89)	\$2,145.11

TOTAL EXPENSES	\$60,426.00	(\$6,904.72)	\$53,521.28
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CURRENT BALANCES OF UUBC ACCOUNTS – 8/24/17

Checking account -----	\$31,260.91
Certificate of Deposit -----	\$9,120.44
Minister Fund-----	\$15,347.13
Endowment Fund Savings-----	\$ 1,954.85

The Raymond James account contains both reserve funds of \$31,128.93 and the Calvert Conservative Allocation Fund (endowment fund) of \$10,837.56 and the Federated Strategic Dividend Fund (capital fund investment) of 2,398.55 which are not considered reserve funds.

We have had an expectedly quiet summer in both the Kid's and Adult RE programs. The Summer Camp program was poorly attended. We had a total of 5 campers but no more than 4 attended at any time and several sessions were attended by only 1 (mine). In light of the lack of attendance and volunteer support both in planning and execution, I am asking that we no longer host a Summer Camp program until such a time as there is a functioning RE committee to arrange for it.

Adult RE:

I will start the fall off with "Taking it Home" a class designed for everyone who is interested in taking the UU beliefs outside of Sunday morning. The class is mostly targeted at parents as they are their child's primary source for a religious education. The second half of this class will also be the Fall RE meeting where we will discuss the plans for both Adult and Kid's RE. I will also be addressing the serious need for an RE Committee to be formed. Such a committee would work with me to recruit volunteers, plan events, assist children in the case of an emergency, and assist in any issues that arise in when I am not at the UU on a Sunday. It is my belief that the lack of an RE Committee is a deficit to the program.

Intergenerational Yoga!

We will be meeting Sundays in the fall for Yoga! Bring your own mat or let me know at by Tuesday that you need one! This class will use the internet in the sanctuary as we do not have the resources to pay a yoga instructor. It is meant to be intergenerational and help bridge the age gap. Often when children age out of RE they feel that there isn't a place for them in the adult group... when they build relationships with the adult group as children they do not feel as lost when aging out of RE.

"Looking Forward Looking Back" will start in October and will cover a range of topics including: UUA calls to action/information, ethical consumerism, and our changing congregations.

Kid's RE:

We have a great line-up for the fall and I am very excited for the new structure. The fall program is built around the idea of "radical inclusivity" and is designed to include people with different abilities/language ext. The classes will no longer be separated by age, they will be separated by interest (with at least one volunteer to help the littles in the activity or need some outside play time).

The first Sunday of each month Canova and I are leading Children's Chapel where we will explore a different religious holiday/holy day appropriate to that month. Chapel will follow the set-up of the adult service and when appropriate (think Holi) we will have a craft/activity to help us celebrate. We will draw from different sources each month.

The second and third Sundays the children will have a story from Spirit Play actively discussing our UU Principles/Sources/Faith. After the story has been told, each child will get a chance to choose a classroom for a story-related activity. Their choices are: Science, Music, or Contemplation. The Contemplation room will hold all of the baskets as well as options for meditation, yoga, prayer, and mind-clearing.

Our fourth Sunday will be the only Sunday with a dedicated Nursery class because this Sunday is Social Justice Sunday. We are working with the Social Justice team to create a project for the

children to give back to the community. The current thought is that the children will create Christmas Cards and baskets to be distributed at a local nursing home.

Fifth Sundays we will work on team and community building. Sometimes this may mean outside games/activities. I am also exploring the possibilities of trying to arrange for field trips on some of these days where RE would meet earlier and the kids (and parent volunteers) would go explore. There are a lot of kinks to work out if we end up taking that route. I worry about one or two parents volunteering every field trip Sunday which wouldn't be fair.

FINAL Minutes of August 2, 2017, UUFBC Social Justice Meeting

Jo Shaffer called the UUFBC Social Justice meeting to order about 6:35 pm on Aug. 2, 2017. Others attending were Harriett Myers, Ruby Jo Faust, Bob Gilmore, Randi Tucker, Cindy Wilker, and Ardella and Pat Moran. Sue Carol Elvin was absent. We welcomed Randi and Cindy as new members of our team.

Visitors Amanda Evangelista, I L Case Manager with Children's Home Society, and BYILD youth Gavin Figured were welcomed. Gavin was presented with gifts of a check for \$100 from the SJ Team and cash of \$100 from the UUFBC members, plus a number of baby clothing items. Gavin will give birth to a daughter in about two weeks.

The following agenda items were discussed and agreed upon in the order shown.

2) BYILD:

a. CLASSES: Amanda and Jo discussed a proposal for UU to continue BYILD classes in independent living, drawing from older youth in Hidle House plus others in foster homes in the area. Jo will arrange a meeting with Amanda, Carole Johnson, and some of this committee in the very near future to clarify details as to participants and transportation. We will continue to partner with the Extension Service and with Goodwill instructors to present classes as we provide dinners.

b. College Night at Gulf Coast State College: On September 14, following a light dinner at UUFBC at 5:30 pm, we will accompany the teens to this event.

3) SOAR: Ruby Jo reported that donations were light during July, estimated at only \$25. However, after a couple of announcements at Sunday services, the donation box is full, indicating the coming month will be better.

4) Bay Indivisible: Bob and Harriett indicated that Bay Indivisible is also experiencing a summer slump, perhaps, along with some change in leadership. Bob reported on his visit to Rep. Neal Dunn's office, where his concerns about health care and other topics were largely disregarded. Harriett reported that Bay Indivisible will hold an organizational meeting on August 15, location TBD. She also reported that the group will continue to urge its members to attend naturalization ceremonies to welcome immigrants becoming U.S. citizens.

5) Black Lives Matter:

- Jo reported 30 people in the **Roosevelt Carver Homes** are losing their homes with no viable solution to their dilemma in sight, as many are elderly people on very limited income. A previously reported plan for Deliverance

Church in the neighborhood to provide funding has fallen through. The deadline to clear the property has been extended to August 31. Jo informed us of legislation previously passed in the Florida legislature that directs cities to use vacant properties it holds for affordable housing, but unfortunately there is no will in Tallahassee or in Panama City to enforce the law. Jo will talk to Bill Swift, Chairman of Glenwood Working Partnership, about any last minute assistance we might offer.

- **Glenwood Community PRIDE:** After painting 18 houses in Glenwood, volunteers are taking a break until cooler weather in the fall.

6) Interfaith Harmony Council: Jo reported that she will continue as one of UUFBC's representatives to this organization, along with newly appointed Board member **Sandy Dillenschneider**. The Council is working with Bay County Sheriff's Office to provide a training program for local faith groups about maintaining a safe environment in their premises and as they go about their work in the community. The Deputy advised each faith organization to contact its own city police department for assistance developing individual safety plans for each physical facility. If an organization is not located within city boundaries, then it can contact the Sheriff's Office for technical assistance. To plan such a session for UUFBC, we need to determine whether our property is in Panama City or Bay County.

7) Old Business:

- Jo presented three stamps she had obtained for UUFBC to participate in a project by Ben & Jerry involving UU members stamping currency with a message to keep money out of politics. We agreed to hold our first money-stamping session next Sunday, Aug. 6, following our pot-luck dinner.

8) New Business:

- **Climate Change Initiative:** Bob and Jo reported that a member of the Tallahassee UU congregation contacted our Fellowship's office to ask if we would like to form a local chapter. After a discussion, our team determined that we were not going to pursue it at this time.
- **Brainstorming for SJ projects for UUFBC Children:** Briefly discussed preparation for holiday program at Bay Center nursing home to include assembling items for gift bags and making holiday greeting cards and writing notes to residents on them.
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- **1) Minutes of the July 5, 2017, SJ meeting** were approved as distributed in a DRAFT version on July 7, 2017.

9) Adjourn: The meeting was concluded around 8:45 pm.

FINAL minutes were approved on Sept. 6, 2017 and are distributed as a PDF to Helen Johnson on Sept. 7, 2017, by Ruby Jo Faust.