



# Unitarian Universalist Fellowship of Bay County

## Annual Meeting Minutes

July 20, 2017

Present members:  
 Ken Sizemore, President  
 Lynn Siegfried, Treasurer  
 Helen Johnson, Secretary  
 Sandi Dielenschneider, At Large Member  
 Nancy Schlagheck, At Large Member  
 Absent Member(s): Janet Cross, Vice President  
 Guests: Bob Gilmore, Jo and John Schaffer, Arlene Zacher

Agenda Item	Presented By	Comment/Action
Call to order 6:30 p.m.	Ken Sizemore	It is recommended that incoming Board members take the Leadership 101 class online through UUA. Please refer to the email from out-going President, Cheryl Kellogg, sent to all Board members.
Secretary's Report	Helen Johnson	<ul style="list-style-type: none"> <li>A motion to approve the minutes from April 20 and June 10, and the Treasurer's Report of June 10, 2017 was proposed by Nancy Schlagheck and seconded by Sandi Dielenschneider. There was no further discussion. All voting members present in favor, one member absent, motion passed.</li> </ul>
Social Justice Committee	Bob Gilmore Jo Schaffer	<ul style="list-style-type: none"> <li>A draft of the July Social Justice Committee (SJC) minutes, synopsis of its mission and the new brochure was distributed to Board members.</li> <li>The Board was reminded that it helps our UU mission for a Board member as well as a member from the SJC to attend the Interfaith Council meetings held the third Monday of the month at 5:00 p.m. Sandy Dielenschneider and Jo Schaffer will attend on the UU's behalf.</li> <li>Ken asked how the Board could help the SJC and it was suggested that a Board member attend their monthly meetings held the first Wednesday at 6:30 p.m. Helen Johnson and Nancy Schlagheck will share this role. The SJC will send reminder emails.</li> </ul>
Treasurer's Report	Lynn Siegfried Ken Sizemore	<ul style="list-style-type: none"> <li>The UU received an additional \$10,000 in pledges in June after the annual budget had been accepted by the congregation in May. The Board discussed which expense categories should be increased.</li> <li>The UU also has a large balance in the checking account. It was discussed to set aside a prudent</li> </ul>

		<p>reserve from this and place the remainder aside for the new roof that was not funded during the May pledge drive. Sandy motioned to accept the Treasurer's Report pending the discussed changes, Nancy seconded the motion. All voting members present in favor, one member absent, motion passed.</p> <ul style="list-style-type: none"> <li>• The UUFBC Auction Fundraiser to be held in October was discussed. We are waiting on more information from Cathy Rifenburg. The monies from this will be shared with Religious Education for the purchase of play equipment and a fence.</li> <li>• The UUFBC eNews letter will provide an update to all members of the additional \$10,000 pledge.</li> </ul>
Communication & Marketing	Ken Sizemore	<p>Marketing strategies were discussed that included the website and social media. Nancy suggested that we develop a series of "teasers" for the sign at the front of our property. Perhaps some of the UU children have ideas? Ken will talk with George who has been diligent in creating welcoming messages. Please send Nancy any ideas you might have.</p>
ECPC Auction August	Dandy Dielenschneider	<ul style="list-style-type: none"> <li>• ECPC has asked if they could share our internet access as part of their event. Sandy will sign them in.</li> <li>• Currently one UUFBC member, Serena Dee Latiolais, and two non-UUFBC members in ECPC have the code to the UUFBC door. ECPC is requesting that an additional five people be given the code.</li> <li>• It was pointed out that in our UUFBC Bylaws, only members of the UU are allowed to have the code. If there is no UU member also among a group having an event at the UU, someone from the UU must open and close for that event. There was some discussion about this and Ken said he would *located the Bylaw pertaining to this. Helen made a motion to deny the request of giving an additional five people in the ECPC the access code, Lynn seconded the motion. Four voting members approved the motion, one opposed, one was absent. Motion passed. No further discussion.</li> <li>• *In an email from Ken Sizemore, Friday, July 21, it was confirmed that no door keys or codes were to be given to any non-UU person.</li> </ul>
Faith Development Committee	Ken Sizemore	<p>This committee is planning to meet in August to plan the remaining Sunday services through December 31, 2017.</p>
Adjointed		<p>8:06 p.m.</p>
Next Meeting		<p>August 24, 2017 at 6:30 p.m.</p>
		<p>Respectfully submitted by Helen Johnson</p>

# Unitarian Universalist Fellowship of Bay County Treasurer Report

8/2/2017

## July 2017 Fiscal Year 2017-2018

Budgeted Amt

Current Total

Difference

### INCOME

Pledges	\$48,676.00	\$10,126.00	(\$38,550.00)
Plate	\$7,500.00	\$510.00	(\$6,990.00)
Fundraising	\$3,000.00	\$0.00	(\$3,000.00)
Rentals	\$750.00	\$25.00	(\$725.00)
Miscellaneous	\$500.00	\$59.49	(\$440.51)
			\$0.00

<b>TOTAL INCOME</b>	<b>\$60,426.00</b>	<b>\$10,720.49</b>	<b>(\$49,705.51)</b>
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### EXPENSES

#### HUMAN RESOURCES

Speakers	\$8,100.00	\$0.00	8,100.00
Music	\$4,500.00	(\$375.00)	4,125.00
Director of R.E.	\$15,600.00	(\$1,000.45)	14,599.55
HR Accounting	\$600.00	\$0.00	600.00
Training/Seminars	\$800.00	\$0.00	800.00
Travel/Accommodations	\$800.00	\$0.00	800.00
Pastoral Care	\$1,600.00	\$0.00	1,600.00
Community Fellowship	\$1,200.00	\$0.00	1,200.00
Child Care	\$1,000.00	\$0.00	1,000.00
Minister Fund	\$0.00	\$0.00	0.00
Minister Search Committee	\$0.00	\$0.00	0.00
<b>TOTAL</b>	<b>\$34,200.00</b>	<b>(\$1,375.45)</b>	<b>32,824.55</b>

#### OPERATIONS

Publicity	\$1,200.00	\$0.00	1,200.00
Website Hosting	\$400.00	(\$75.00)	325.00
Internet/Phone	\$816.00	(\$125.59)	690.41
R.E. Funds	\$1,000.00	(\$50.00)	950.00
Insurance	\$4,600.00	\$0.00	4,600.00
Electricity	\$3,000.00	(\$202.28)	2,797.72
Grounds	\$900.00	(\$175.82)	724.18
Facilities	\$1,400.00	\$0.00	1,400.00
Supplies/Materials	\$1,000.00	\$0.00	1,000.00
Housekeeping Supplies/Services	\$1,600.00	(\$50.00)	1,550.00
Sanitation	\$3,000.00	(\$296.98)	2,703.02
UUA Dues	\$4,000.00	\$0.00	4,000.00
Reserve Fund/Capital Fund	\$0.00	\$0.00	0.00
Miscellaneous Expenses	\$1,010.00	(\$70.00)	940.00
Roof		\$0.00	
<b>TOTAL</b>	<b>\$23,926.00</b>	<b>(\$1,045.67)</b>	<b>22,880.33</b>

#### COMMITTEES

Social Justice	\$1,400.00	\$0.00	1,400.00
Leadership Development	\$500.00	\$0.00	500.00
Faith Development	\$200.00	\$0.00	200.00
Congregational Life	\$200.00	\$0.00	200.00
	\$0.00	\$0.00	0.00
<b>TOTAL</b>	<b>\$2,300.00</b>	<b>\$0.00</b>	<b>\$2,300.00</b>

<b>TOTAL EXPENSES</b>	<b>\$60,426.00</b>	<b>(\$2,421.12)</b>	<b>\$58,004.88</b>
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CURRENT BALANCES OF UUBC ACCOUNTS – 7/20/17

Checking account ----- \$29,592.50  
Certificate of Deposit ----- \$9,119.67  
Minister Fund-----\$15,347.13  
Endowment Fund Savings----- \$ 1,954.85

The Raymond James account contains both reserve funds of \$31,128.93 and the Calvert Conservative Allocation Fund (endowment fund) of \$10,837.56 and the Federated Strategic Dividend Fund (capital fund investment) of 2,398.55 which are not considered reserve funds.

Kid's RE:

Summer Camp attendance is low. We have two children who have indicated that they will attend the entire summer and three children who are registered and intend to participate in 4 of the Tuesday outings. I have spoken to two new families who are interested in attending camp, but they have not turned in the paperwork. I let them know that we have 2 scholarships available. We were unable to go on our first "adventure" due to the rain, however we did make our second outing (St. Andrews).

The Summer Sunday program attendance continues to be light as was expected. I anticipate that we will have between 4-12 kids in total for the Summer and that we will pick up again in the fall as families return from vacations.

Adult RE:

We did not have any attendees for June's Adult RE class (viewing and discussing an interview with the Sharp's grandson). If the turnout for July's Adult RE class is low I will be changing the August class from a continuing discussion on the Sharps and the UU Service Committee (including how it has changed in the modern day). I will replace the class with the first meeting of "Tradition and Change" (scheduled to begin in September) which will discuss our principles and sources. For example: the first class will delve into our first principle (the inherent worth and dignity of every person), our first source (direct experience) and the concept of cultural appropriation.