

**Unitarian Universalist Fellowship of Bay County**  
**Board Minutes**



October 21, 2016

Present members:  
 Cheryl Kellogg, President  
 Chris Dixon, Treasurer  
 Chris May, Vice President  
 Helen Johnson, Secretary  
 Janet Cross, At Large Member  
 Jeff Livingston, At Large Member  
 Absent member(s): Jeff Livingston, At Large Member

<b>Agenda Item</b>	<b>Presented By</b>	<b>Comment/Action</b>
Invocation	Cheryl Kellogg	Lighting chalice and all spoke the Board Covenant
Call to order & Spiritual Centering	Cheryl Kellogg	Check in by members.
Healthy Leadership 101 Module 4	Cheryl Kellogg	Module 4 Changes in Religious Landscapes. Cheryl handed out brief notes on module. Our exercise was to answer the questions posed on that document. We briefly discussed these.
Secretary's Report	Helen Johnson	Chris May motion to accept the September Minutes, Janet Cross seconded the motion. Motion passed unanimously.
Treasurer's Report	Chris Dixon	Helen motioned to accept the October Treasurer's Report, Chris May seconded the motion, motion passed unanimously.  Helen asked why the Endowment Fund was so reduced. Its original purpose was to generate a principal (in its Bylaws) and then the dividends were to be used for things like Kids Camp, Professional Development. No one remembers why there was a reduction and Chris Dixon will check with Ken Sizemore about it.
Religious Education Facilities Expansion	Cheryl Kellogg	As of this Sunday we have raised \$1,186 of the approximately \$4,000 we need to remodel the storage building for the new Youth Group rooms. Cheryl motioned that we begin the remodel of the basic electric, door/window repairs, painting and carpeting at the small end of the building. Chris May seconded the motion, motion passed unanimously.
Strategic Plan	Cheryl Kellogg	We agreed that the Financial Strategic Committee needs to be assembled and perhaps a workshop from a UU source so that they can begin that work. Chris May and Cheryl Kellogg will work with Jeff

		<p>Livingston on that project.</p> <p>It was suggested that we put all the subjects that reflect training or development in the Strategic Plan be grouped under one objective, Training, in Goal 3. The target dates will be changed to “ongoing.” Cheryl asked us to please review the current draft and make suggestions, corrections to her as soon as possible so that it may be finalized.</p>
Faith Development	Chris May	<p>Faith Development and Congregation Life will be temporarily combined as these two committees have few members. Chris May asked when we should begin having the youth attend the first several minutes of service. Everyone agreed that this should begin as soon as it is feasible and Chris May will check with Gienah Harris, REC, to implement.</p> <p>The Order of Service has been organized to fit on one page and includes upcoming events.</p>
Religious Education Coordinator	Gienah Harris	See attached
Social Justice		See attached
Building & Grounds	Cheryl Kellogg	<p>Nothing substantive to report. George is going to do a water safety protocol with the youth group next Sunday.</p> <p>We briefly discussed Church Security and policy. Helen Johnson will check on resources for training.</p> <p><a href="http://www.dhs.gov/sites/default/files/publications/Developing_EOPs_for_Houses_of_Worship_FINAL.PDF">www.dhs.gov/sites/default/files/publications/Developing_EOPs_for_Houses_of_Worship_FINAL.PDF</a>  <a href="http://www.dhs.gov/sites/default/files/publications/fact-sheet-emergency-planning_0.pdf">www.dhs.gov/sites/default/files/publications/fact-sheet-emergency-planning_0.pdf</a>  <a href="https://www.dhs.gov/xlibrary/assets/hsac/hsac-faith-based-security-and-communications-advisory-committee-final-report-may-2012.pdf">https://www.dhs.gov/xlibrary/assets/hsac/hsac-faith-based-security-and-communications-advisory-committee-final-report-may-2012.pdf</a></p>
New Business	Cheryl Kellogg	<p>Helen will put up a slider on the website in December to remind Renters of the new policy rates.</p> <p>Chris Dixon asked when our next New Member Ceremony will be held. Chris May said she will organize something to take place shortly.</p>
Assignment	Cheryl Kellogg	
Attachments		Treasurer’s Report; Agenda, UU Module Changes in Religious Landscapes, RE Report, Letter to Parents, Communication’s Report, Social Justice Report
Next Meeting		November 15, 2016 CANCELED
Meeting Adjourned	Cheryl Kellogg	8:27 p.m.