

**Unitarian Universalist Fellowship of Bay County**  
**Board Minutes**



September 20, 2016

Present members:  
 Cheryl Kellogg, President  
 Chris May, Vice President  
 Helen Johnson, Secretary  
 Janet Cross, At Large Member  
 Jeff Livingston, At Large Member  
 Absent member(s): Chris Dixon, Treasurer

<b>Agenda Item</b>	<b>Presented By</b>	<b>Comment/Action</b>
Special presentation	Cheryl Kellogg	Exercise of the M&M's. Each color represented a specific question. We chose two M&Ms each.
Call to order & Spiritual Centering	Cheryl Kellogg	Lighting of chalice, prayer of unity, reading (read at closing).
Healthy Leadership 101 Module 3:	Cheryl Kellogg	Discussion of the Ted Talk: The Danger of a Single Story Kite Strings Interactive activity.
Secretary's Report	Helen Johnson	Janet Cross motioned to accept the 08/12/16 minutes, Chris May seconded with corrections. All in favor.
Treasurer's Report	Cheryl Kellogg	Not available.
Religious Education Facilities Expansion	Cheryl Kellogg	The donation wall is being well received. No update on Faithify or Kickstart concept.
Strategic Plan	Cheryl Kellogg	We will focus on the following objects for this fiscal year: Goal 5, Objective 3b: Create a strategic fiscal 3 and 5 year plan to include the current personnel positions, a part-time minister, part-time administrator, capital expenditures (a new roof will soon be needed), congregational growth, and increasing operating expenses. Several members were suggested as possible committee members: Bob Nixon, Bob Livingston, Fred Beauchemin, Chris Dixon and Ken Sizemore.  Goal 1, Objective 2: Volunteers are a vital and valued part of the fellowship We would like to

		<p>increase our volunteer base. It was suggested we review how the Delaware UU has accomplished this. We need to develop a culture of helping hands.</p> <p>Goal 2, Objective 2: Provide a quality, spiritual and inspirational Sunday Service</p> <p>Goal 3, Objective 1: Board and Staff Development</p>
Faith Development	Chris May	<p>Prepare for BYILD dinner. The Board will provide a Sunday Lunch after the Sunday Service. Each member signed up to bring something.</p> <p>A discussion of whether or not to begin preparing for a Second Service as we did last fall ensued. It was decided to wait until later in fall to determine if a Second Service is necessary. The current Sunday Service has about 35-45 in attendance. A replacement for Chris Dixon on the committee is being sought as he steps down February 2017.</p>
Congregational Life	Cheryl Kellogg	<p>We still need volunteers for Opening/Closing, Hosting Snacks, Greeter and a new role of RE greeter for new comers with children. It is hoped that parents who do not volunteer in any of the three children's programs will up with this volunteer position.</p>
Religious Education Coordinator	Gienah Harris	<p>See attached report. Cheryl also raised the concern that Gienah has regarding the limited RE budget and childcare during RE events. Some parents ask for childcare then do not attend. We still have to pay for the childcare that was hired. Helen proposed that a letter from the Board reminding parents of the limited resources available for RE childcare be kept in mind. The REC asks that at least 24 hours notice be given when childcare has been asked for and then canceled. This letter of support will be sent out to parents by email or handed to parents during Sunday Service. Janet Cross seconded the motion. All in favor.</p>
Social Justice		<p>No report available. October 16 is Social Justice Sunday.</p>
Building & Grounds	Cheryl Kellogg	<p>September 24 is set as the UU Clean Up Day. The outside of the facility is the priority. If it rains, clean up will occur inside.</p> <p>Janet motioned that starting January 2017 we revise our rental policy and charge \$25 for every four hours the facility is rented. Helen seconded the motion, motion passed. Groups will be advised of the change, the Rental polity will be revised and a website slider created to announce the change.</p> <p>The Board discussed this increase at the last three Board meetings. The UUFBC budgets for facility expenses such as electricity and plumbing. We have found that our expenses have increased as the facility is used outside of normal Sunday Service.</p> <p>The Red School House needs an awning to help prevent damage to the wood during wet</p>

		weather.
New Business	Cheryl Kellogg	<p>A concern was raised that as guests come down the drive and enter our front door they may be put off by smoke from our smoking area. This area was a temporary solution as we moved it form nearby the Red School House and the soon to be remolded Children’s Center.</p> <p>There was discussion on being a supportive community in the UU tradition and the addiction of cigarette smoking. This also included the possibility of banning smoking on the campus entirely and for all groups. Cigarette smoke is a potential hazard to the children and adults within the community.</p> <p>The Board chose to relocate the smoking section to our Peace Pole area this Saturday during cleanup. Cheryl will note the changed in the Sunday Service of 09/25/16. Jeff will write a brief commentary on the relocation and concern.</p>
Assignment	Cheryl Kellogg	Continue to review Strategic Plan and how to accomplish these objectives.
Next Meeting		<p>October 20, 2016</p> <p><b>NOTE THAT THE DAY WAS CHANGED TO THURSDAY FOR THE OCTOBER BOARD MEETING.</b></p>
Attachements		RE Report; BoardSource; How to Spend Your Board’s Time; Kite Strings and Clotheslines: Learning to Value Difference; Agenda including Leadership Module 4, Triangulation, Five Smooth Stones
Meeting Adjourned	Cheryl Kellogg	8:54 p.m.