



## Board Meeting Minutes: Nov. 17, 2015

**Attendees:** Cathy Rifenburg, Chris May, Christopher Dixon, Diane Mouskourie, Janet Cross, Bob Nixon, Jeff Livingston

**Absent:** Cheryl Kellogg

**Guest:** Fred Beauchemin, Ken Sizemore

Agenda Item	By	Discussion	Action taken
<b>Secretary's report</b>	Diane Mouskourie	- No corrections or edits.	-Approved.
<b>Treasurer's Report</b>	Christopher Dixon  Ken Sizemore  Cathy Rifenburg	<p>- Christopher stated the current budget is on track and a bit ahead of schedule. Current \$23,418.61 In checking \$10,009.62; CD, \$9,104.53; Raymond James \$39,050.95; Endowment, \$1,754.51. A new account was opened for Minister search. The \$7,600 that had been collected for that purpose has been deposited into this account per donors' request. The money will be used when minister search resumes.</p> <p>- Ken Sizemore introduced a new deposit form that more clearly denotes money collected and account should be credited. He stated that the amount being used to provide child care has increased due to the addition of Wednesday evening meetings. He asked board members to keep that in mind during budget time. He said income is a bit higher than anticipated due to a few members who paid pledge in advance, but that budget should even out closer to close out date.</p> <p>- Cathy asked Chris and Ken if there would be any money to support religious coordinator search for candidates to travel here for interview. Ken said it would be possible if line items were adjusted to</p>	<p>- Approved the Treasurer's report.</p> <p>- Approved the creation of a separate account for Minister Fund, as per the wishes of donors.</p>

		meet the needs. He said it would be an ongoing issue as the year progresses.	
<b>Special report: Additional classroom space</b>	Ken Sizemore (book keeper)	<ul style="list-style-type: none"> <li>- Ken gave an updated report on remodeling red brick building to accommodate new classroom space. He said the fellowship was in a comfortable space financially to use. According to Al Clare the cost of remodel would take about \$6,350. Money could be taken from each of the accounts to pay for needed improvements.</li> <li>- Cathy said it was important to provide the space needed because if the fellowship wants continued growth meeting the needs of young families with children is of utmost importance. The cost to accomplish the goal includes \$3,350 for actual remodel and another \$3,000 for purchase of a storage shed for the lawn mower and other tools currently being stored in the building.</li> <li>- Ken and Chris are proposing a donation only fundraiser to meet the budget's operational fundraising goal of \$6500. This is the second fundraising project of the 2015/2016 fiscal year.</li> </ul>	<ul style="list-style-type: none"> <li>- Approved taking money from reserve funds to pay for improvements.</li> <li>-Approved special fundraiser.</li> </ul>
<b>President's report</b>	Cathy Rifenburg	<ul style="list-style-type: none"> <li>- Cathy said that 22 people attended Right Relations training and that it went well. She said we would need to continue this training and eventually add it to the new member training program.</li> <li>- Reminded the board that it would be necessary to create a pledge drive committee in early January, something that is done each year between Jan-March.</li> <li>- Cathy said leadership of key committees is at a critical point with recent resignations. Need team leaders and volunteers for Leadership Development and Resource Development committees.</li> </ul>	- NO Action.
<b>Faith Development</b>	Janet Cross	<ul style="list-style-type: none"> <li>- Janet said the team will be looking to create a team of volunteers to provide pastoral care, typically the duty of a minister. Serena Dee Latolais has been asked to head that group.</li> <li>- Still working on setting up training for greeters.</li> <li>- Chris Dixon announced he will take over the responsibilities of scheduling speakers and music for Sunday services since Al Burgermeister has resigned from that duty.</li> <li>- According to email sent from Tiffany Sapp, RE coordinator, the Children's RE program needs at</li> </ul>	- NO Action.

		<p>least one more volunteer to help in the nursery; summer camp fundraising is in full swing and includes the fellowship's first attempt at crowd funding online; the Halloween gathering was a success; an intergenerational service is being planned for Thanksgiving; a Christmas caroling and decorating party is scheduled for Dec. 9 at the fellowship for children and adults.</p> <p>- The adult RE program averaged about 20 visitors during the 4-week race relations classes; a new member class is being planned; a workshop on forgiveness is scheduled for Dec. 2;</p>	
<b>Vision &amp; Growth</b>	Jeff Livingston	<p>- Jeff advised the board that the Visions &amp; Growth committee has created a Facebook page and intends to use it as a virtual meeting place and its primary communication tool. This would be in place of actual meetings.</p> <p>- Board members discussed the need for having at least one monthly meeting, but Jeff said child care might be an issue for some committee members.</p> <p>- Fred Beauchemin a member of the Leadership Development Committee suggested providing basic committee meeting training and possibly providing childcare when needed so that members could attend meetings in person.</p> <p>- Cathy said she would discuss meet with Fred, a member of the Leadership Development, to discuss the logistics of making that available.</p> <p>- Some of the suggested issues for the committee to be working on are reviewing the 5-year plan, how to increase membership, child care and Break through congregations.</p> <p>- Bob Nixon suggested that members of the V&amp;G team make a presentation on Breakthrough congregations at the December meeting.</p>	- NO Action.
<b>UU Environment</b>	Janet Cross	- Janet said that Cheryl emailed an update of the committee and said there was nothing new to report.	NO Action.
<b>Social Justice</b>	Bob Nixon	-Bob updated the board on activities of the SJ team:	-NO Action

		<p>a small group returned to work on the Glenwood PRIDE project to help spruce the homes of some of its elderly, low-income homeowners.</p> <p>-He reminded the board of several upcoming SJ events that include: the Nov. 18 dinner and awards ceremony for SJ volunteers, Dec. 3 cookie baking at UU, Dec. 5 Christmas parade and cookie sale, gift giving and Christmas caroling at the Bay Center nursing home.</p> <p>- A group led by Jo Shaffer has been working on the children’s garden that will be constructed at the Children’s Home Society. She with the help of others has been working on land designation, funding and design. ECPC raised \$740 for supplies and PCMI is building frames for six raised plots. Irrigation is already set up and available. Planting should take place sometime in early spring. Additional volunteers will be needed when the time comes to prepare the beds and plant seeds.</p>	
<b>Close of Meeting</b>	All	-Adjourned 9 p.m. Next meeting 12/15, 6:30 p.m.	NO Action

Minutes respectfully submitted, Diane Mouskourie, board secretary