

UU BOARD AGENDA: MARCH 19, 2013

Board Members Present: Cathy Rifenburg, Helen Johnson, Ken Sizemore, Ruby Jo Faust, Tisha McSherry, Joe Buddy, Jack Harvey and Canova Henderson

Congregational Members Present: Ruby Jo Faust

Meeting Called to Order by Cathy Rifenburg @ 6 p.m.

Secretary: Minutes of last meeting

- Adjustments made to 5-B and 8-ii
- Jack motioned to approve. 2nd Tisha McSherry. No further discussion, unanimously approved.

Treasurer: Review report

Ken notified that budget is in good shape and that Knology has been bought out by WOW.

Expenditures NOT included:

- Sunday collection-1200.00

Assets NOT included:

- Bay County Conservancy Donation- \$150

Additional Notes:

- Ken proposed including Special Music Fund into Music category for next fiscal year.
- Jack questioned external advertising (research billboard) for next fiscal year. Cathy advised will contact Charissa again.
- As hiring a RE person has been put on hold Jack proposed payment to current RE caretaker. Cathy stated delineation between RE and child care has not been determined, suggested further research into independent contractor and employee statuses.
- Helen questioned Website line-item status. Ken stated will be in the red this year but not next year.
- Fundraising for computer was not listed on Treasurer's Report. The figures were a little over \$1000. Computer cost approx. \$1100.

Helen motioned to approve. 2nd Joe Budd. No further discussion, unanimously approved.

OUTSIDE AGENDA ITEM-Ruby Jo Faust

- Petition to Sign Florida Forever (Nature Conservancy and Restoration)
- Separate from Bay Conservancy
- Questioned to continue to announce in service, post on the bulletin board and/or submit to website/newsletter.
- Board advised that announcing would be better than posting and submitting to electronic communications are an option (info@uofbaycounty.com).

TOPICS FOR DISCUSSION

1. Budget Discussion-Board

- a. Cathy commented that in terms of increasing the budget would like to raise training and seminars to 5K (i.e. General Assembly registration is \$600). Ken advised this should be a quantum leap in many categories with stewardship/pledge drive.
- b. Jack questioned target figures. Ken advised would have goal numbers to shoot for.
- c. Helen advised adding Community Life (2500) line-item as an umbrella term for specific committees and items outside of facilities, programming expenses, and membership and growth. Ken advised reorganizing line-items is possible. Jack reminded that Pastoral Care line-item was approved at 2% of the budget (under Community/Denominational Support).
- d. Helen expressed concern on website maintenance and suggested employing outside firm (3K). Board agreed will need quoted figures to plug into the budget. Helen agreed to accept this task.
- e. Phone line-item will be added to Website Host Fee, Internet Access, and Cable (4K).
- f. Jack proposed a target membership increase to work into increasing the budget. Ken stated the timetable is variable for new membership but could build into it.
- g. Cathy commented that both Advertising and Social Concern line-items should be doubled or tripled (\$3600 and \$3600, respectively). Miscellaneous child care should be raised to \$500, at least.
- h. Ken advised ministers (TBD), speakers (TBD), and music (8K) categories increased.
- i. Jack advised roof will need to be replaced in the coming years and suggested half this year and half next year. Capital Improvement line-item added (5K) under Organizational Health and Development.

2. Stewardship Plan-Ken

- a. Discussion:
 - i. Ken stated will need a team for the fund drive and needs recruits. Helen and Cathy have volunteered and will meet with him after tonight's meeting to establish a date for information.
 - ii. Jack advised Wednesday evening coffee hours for informal information.

3. Tree Removal-Revisit-Cathy

- a. Discussion: All present Board members voted via email to approve partial tree-removal. Cathy will contact Randy Wright for new estimate and schedule.

4. Board Covenant ideas-Canova

- a. Discussion: Joe Buddy questioned clarification on paragraph 5. Rephrasing suggested. The Board decided to move the final bullet point to the upper portion and try this out at the next board meeting. Canova was asked to resubmit another draft to the Board between now and April's meeting.

5. April UU Camp-out-Cathy

- a. Discussion: Jack volunteered to make the announcement on 3/31 as Cathy will not be available.
6. Office Staffing Status-Jack
- a. Discussion: Jack advised need volunteers. Cathy advised a direct phone call may be the best route. Jack requested the Board's help in locating volunteers.
7. Executive Session: Ron's Follow-up-Board
- a. Discussion: Ron was notified via email and he advised this week is his 5 class. He has followed through. There are 3 more weeks to completion.

Outside Agenda Items:

Jack and Al will be attending the general assembly. The Board discussed offsetting some the expenses. Ken advised redirect funds from Art and RE into Training/Seminar line-item. Helen proposed underwriting registration fees. Helen motioned that the Board underwrite the registration fees and that the Board will revisit the remaining expenses at the last board meeting in June. 2nd Tisha McSherry. No further discussion, 6 yay-1 abstain.

Delmer's Resignation-By laws require 8 people on the board. The task has been delegated to Helen Johnson. Possible nominees: Diana Avrigian, Ruby Jo Faust, Raechel Cline

Meeting Adjourned @ 7:47 p.m. by Cathy Rifenburg

Next Board Meeting is Tuesday, April 16, @ 6:00 p.m.