

**Unitarian Universalist Fellowship of Bay County  
Board Meeting Minutes April 16, 2013**

Board Members Present: Cathy Rifenburg, President  
Ken Sizemore, Treasurer  
Jack Harvey, Member at Large  
Joe Budd, Member at Large  
Dianna Avrigian, Member at Large

Congregational Members: Jo Shaffer and John Shaffer

6:00 pm Meeting called to Order by Cathy Rifenburg proceeded by lighting the Chalice.

UU Board Agenda topics were open for discussion.

Cathy Rifenburg opened the meeting, noting the article "The Art of Promising" by Rev. Ken Hutto, forwarded to all board members on April 1, 2013. The article discussed how vital crafting a Covenant was for calling us into relationships, our faith, our groups, and our congregation. UU of Bay County Board Members were all asked to read the Covenant aloud; all members were in agreement.

1. Cathy Rifenburg proposed a congregational covenant be considered, via e-mail feedback from congregants for ideas, with May 10<sup>th</sup> as a deadline for suggestions. Dianna Avrigian 2<sup>nd</sup> the motion.
2. Ken Sizemore, Treasurer, passed a copy of the Treasurer Report for Fiscal Year 2012-2013. Review of Income and Expenditures were discussed as well as current balances of UUFBC accounts.
  - a. Tree removal was revisited, noting future need for service.
3. Joe Budd raised the question for clarification of Ken's documented statement that we will be in the red this year, but not next year. Ken clarified this statement by saying only line item #1 was in the red; not related to the entire budget.
4. Jack Harvey questioned the advertising funds for art work and billboard. Cathy Rifenburg will be in touch with Charissa Thacker who will revisit contact with Kim Griffin regarding advertising interests. Review of the budgeted amount for advertising was questioned by Dianna Avrigian and Jack Harvey, noting the rising cost of most popular choices with highest impact. Board proposed to revisit increased advertising budget. Ken Sizemore 2<sup>nd</sup> the motion.
5. Cathy Rifenburg proposed a special creative meeting with the board to discuss ideas for future advertising by June 18<sup>th</sup> Board Meeting; all in favor.
6. Cathy Rifenburg reviewed how the 5 year strategic plan objectives were proposed, noting the congregational feedback of the 5 focus areas identified by the congregants, Jo Shaffer, who drafted the document and generously agreed to attend this board meeting for explanation and discussion.

7. Unitarian Universalist Fellowship of Bay County, Strategic Plan 2013-2018.
  - a. In conclusion there are six goals, each goal with an objective, strategy, beginning and ending target date as well as the desired outcome.
8. The timeline for the congregation to accept this proposal is by the annual meeting on June 9<sup>th</sup>. Cathy Rifenburg suggested the proposal be open to the floor for discussion, questions, and answers (limited to 2-3 minutes), each Sunday for one hour after church or submitting to electronic communication.
9. Fundraising was a topic for discussion with ideas from Dianna Avrigian for a UUFBC cookbook, and Jack Harvey and Cathy Rifenburg for a Simon & Garfunkel concert.
10. The last item on the agenda was the Job Description for each committee and the organizational structure. The Worship Committee and the Music Committee are to work in collaboration with one another. The Board oversees and has the authority to make final decisions.

The Meeting was Adjourned at 7:45 pm by Cathy Rifenburg.

The next Board Meeting will be Tuesday, May 21, 2013 at 6:00 pm.