

UU of BC Board Meeting Minutes 8/21/2012

Meeting began at 6:00 pm.

- **Secretary's Notes from the Last Board Meeting**

Ken Sizemore moved that they be accepted and Jack Harvey seconded it. They were approved unanimously with the following amendments.

It was suggested that the website should be based upon a Wordpress template – this allows for easy maintenance. Note that creating a new website would be expensive.

Chris and Melissa Arrant don't want to do a website overhaul.

Changed to:

The website is currently based upon a Wordpress template – this allows for easy maintenance. Note that creating a new website would be expensive.

Chris and Melissa Arrant can voluntarily maintain and support it, but not totally overhaul it.

- **Treasurer's Budget Report**

Melanie Mahan said that she needed to be reimbursed for her RE expenses.

Kathy Rifenburg moved they be accepted. Delmer White seconded it. They were approved unanimously.

- **Volunteer Fair**

We will have lots of food.

Christine and Melanie will provide child care services.

Fliers will be made available next Sunday.

There are 12 areas for volunteering:

Hospitality, Membership, Grounds, Nursery, Chalice Lighting, Arts, Finance, Social Concerns, Fellowship, Office, Pastoral Care, Small Groups

Jack suggested that there needed to be a writeup detailing exactly what each committee is responsible for doing. Someone needs to be present at the tables in order to answer questions wrt the volunteer activity listed at the table.

Jack, Helen and Al volunteered to sit at "orphaned" tables in order to see whether they can get people to join.

Cathy Rifenburg proposed a motion to spend \$75 on food at the volunteer fair. Helen Johnson seconded the motion and Jack Harvey seconded it. The motion was approved unanimously.

- **Website**

Jack Harvey proposed the idea of forming a steering committee to feed information to the webmaster regarding updates to the website.

Jack compared UU websites in Madison, WI and Seattle, WA and discussed their strengths and how their features could be incorporated into the current UUFBC website. Jack also passed around a set of recommendations for the website and talked about each of them.

Jack suggested having a steering committee to discuss how to implement the features mentioned.

Jack Harvey proposed a motion to give Cathy Rifenburg the authority to appoint a steering committee and Ken Sizemore seconded it. The motion was approved unanimously.

- **Public Relations Job**

Cathy Rifenburg distributed a set of requirements for the public relations job description.

Jack Harvey suggested the following amendment to the job description:
“Make recommendations to the Board regarding paid advertising”.

Delmer White motioned to accept the public relations job description and Jack seconded it. The motion was approved unanimously.

- **Leadership Retreat**

Cathy Rifenburg went over the leadership retreat schedule. There needs to be a discussion of UUFBC’s 5 year goals and an action plan to achieve the goals of this plan.

The cost of this retreat was approved in last year’s budget.

- **Volunteer Support for the Office**

Cheryl, Gerry Rifenburg and Al Burgermeister are willing to volunteer office hours.

- **Music Fund**

Al Burgermeister spoke wrt the music fund.

Al was an organist and choir director for 20 years. Al wants to introduce more soloists in order to make the program richer. There would be opportunities for professionals as well as promising amateurs to use their musical talents.

There would need to be \$2000 set aside in an earmarked fund to bring in traveling musicians.

Jack Harvey motioned to accept the establishment of the music fund proposed by Al and Tisha seconded it. The motion was approved unanimously.

- **New Business**

The UUFBC received a letter from Boston making UUFBC an officially recognized welcoming congregation.

The meeting ended at 7:31 pm